



U.S. Small Business
Administration

SBA

Office of Government Contracting

Procurement Center Representative Functions & Responsibilities

Procurement Center Representative
NASA
Houston, Texas
Ms. Nijua Heard





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Activities Covered:

- U.S. Army Corps of Engineers – New Orleans, LA
- Army Joint Readiness Training Center – Fort Polk, LA
- Barksdale AFB – Shreveport, LA
- NAVFAC Southeast – New Orleans, LA
- Space and Naval Warfare Systems Center Atlantic – New Orleans, LA
- US Department of Energy, Strategic Petroleum Reserve – New Orleans, LA
- Marine Forces Reserve, Regional Contracting Office - New Orleans, LA
- NASA, Johnson Space Center – Houston, TX
- U.S. Army Corps of Engineers, Galveston District – Galveston, TX
- Dept. of Veterans Affairs – Houston, TX



Programs we support

- Small Business (SB)
- 8(a)
- Women on Small Business (WOSB)
- Economic Disadvantage Women on Small Business (EDWOSB)
- HubZone Small Business (HUB)
- Service Disable Veteran Owned Small Business (SDVOSB)
- Veteran Owned Small Business (VOSB)



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What does a PCR Do?

Procurement Center Representatives



Audit and Advocate

Assures SBs are given fair consideration and opportunity in federal procurements; review Agency's SB coordination records



Inform

Informs agencies on updates to SB regulations and changes in SBA certification programs



Counsel

Receives copies of Cure/Show Cause notices of SB firms headquartered in the PCRs territory; contacts firm to offer assistance if needed



Assist

Assists agencies in meeting their SB goals through training, counseling and technical assistance; participates in outreach events



Review

Review Subcontracting Plans for compliance prior to award

PCR Authority and Qualifications

FAR 19.402

SBA procurement center representatives.

48 CFR § 19.402

SBA procurement center representatives.

13 CFR § 125.2

SBA's responsibilities in the acquisition planning process.

- 1. Acquisition Professionals (1102s)**
- 2. Level III FAC-C Certified**
- 3. Complete OJT**
- 4. Public Trust/Security Clearance**

Types of PCRs

1 Area Wide

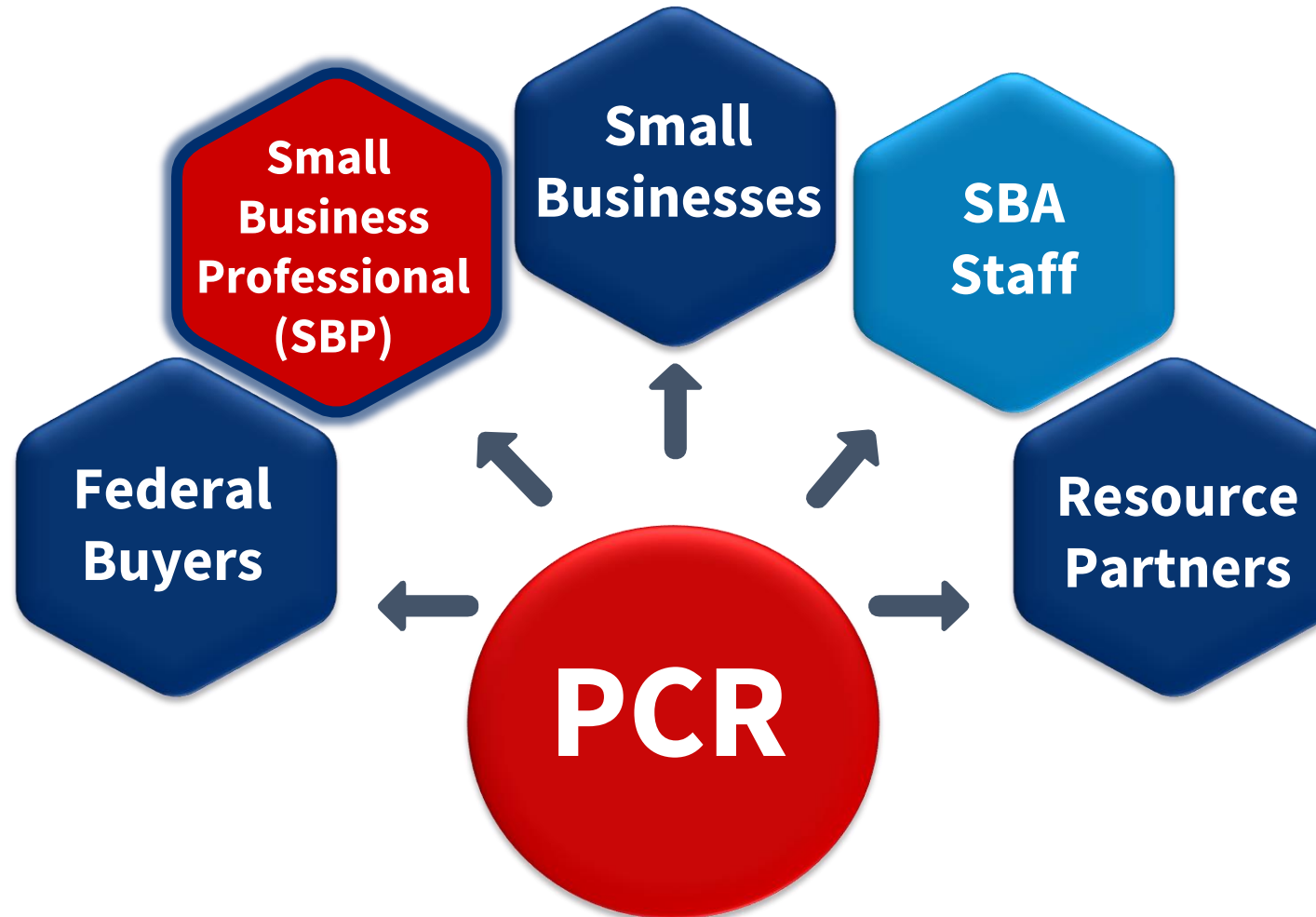
2 Statewide PCR (Resident or Liaison)

3 Multiple PCRs in one State

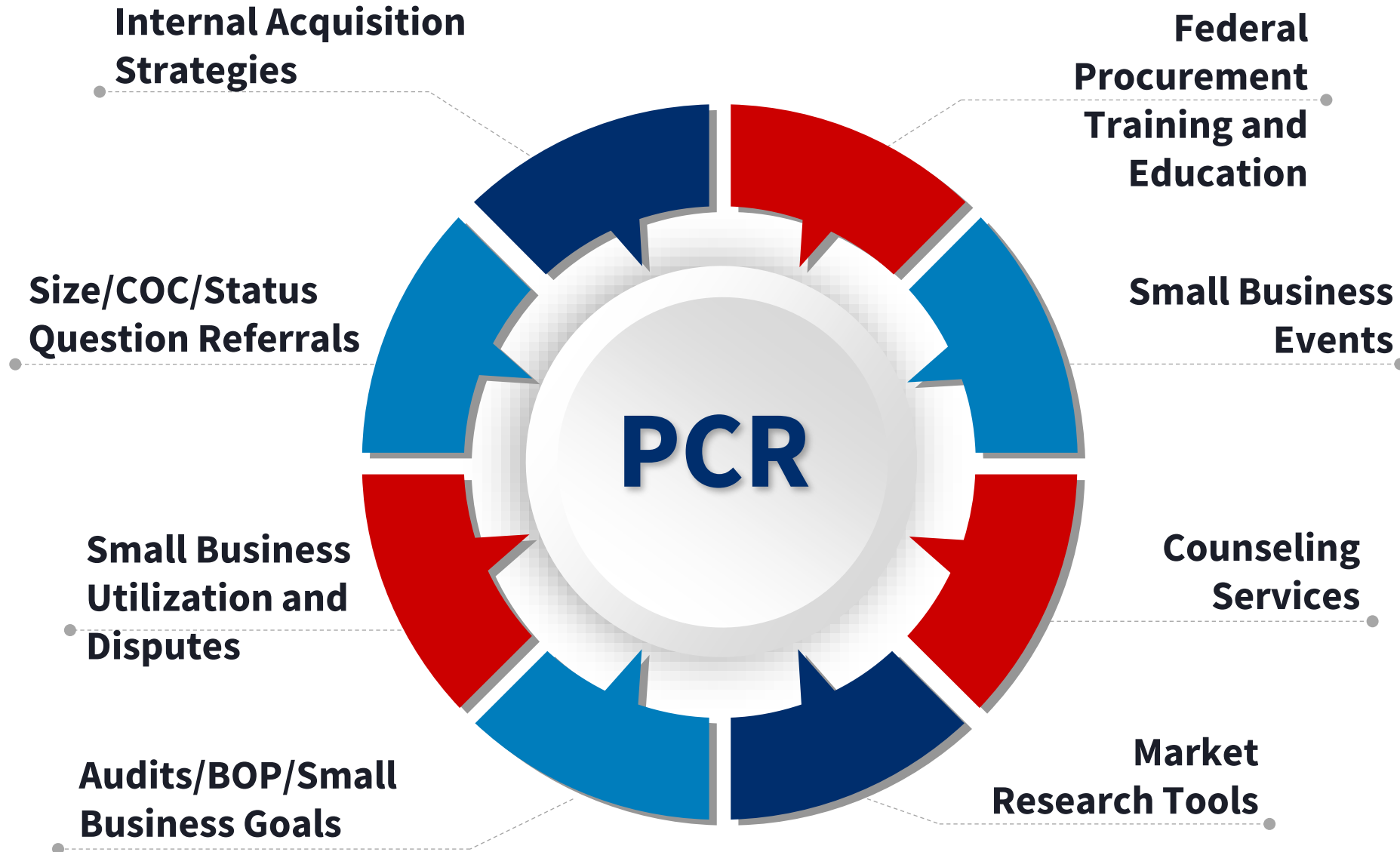
When and how to contact to a PCR

PCR's Customers

PCRs interact with an array of customers on multiple levels to achieve a variety of outcomes when performing compliance and advocacy.



When to contact a PCR



Procurement Center Representative Directory

Small Business Administrations Directory link

<https://www.sba.gov/federal-contracting/counseling-help/procurement-center-representative-directory>



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Acquisition Reviews



www.sba.gov

What does a PCR look for?

1 NAICS Code

2 SB Utilization

3 Market Research

4 Unique Aspects

5 Synopsis

6 Subcontracting

7 Future Planning



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Training

Training Topics

1

Market Research

2

Subcontracting Plans

3

Socioeconomic Cat.(8(a), SDB, HubZ)

4

NMR, COC, Size Standards, etc.



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Questions?

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www.sba.gov